



# Tree of Life Ministry

140 S. Roosevelt Street, Mission, SD 57555-0149  
Telephone: 605-856-4266 E-mail: treeoflife@gwtc.net

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**SAFETY POLICY**

\*\*\* Every volunteer MUST sign the bottom of this page, signifying that you have read the following safety policy and will comply. Tree of Life Ministry strongly encourages safety for everyone during your volunteer in mission experience at our Rosebud sites.

- 1) Only employees and VIM team members are allowed in the dorm areas or material storage areas.
- 2) You must be at least 12 years of age to travel to any of our construction sites. You must be 16-18 years of age to handle or use any power tools and hazardous equipment. You must have a valid drivers license before permission can be given to drive or operate any Tree of Life vehicles.
- 3) On-site safety is a priority, and Tree of Life makes available protection gear. This gear includes hard hats, goggles, gloves, knee pads, respirator masks, dust masks, and ear plugs. You should use this gear whenever operating power tools, painting or spraying, using a wire brush, applying cleaning chemicals, using anti-mold chemicals, or any other such activity that could cause health or safety problems.
- 4) Please use special care when working above ground level. Please remember that many of the structures assigned for our work were not built under normal building codes. Thus roof trusses may be weak, framing may be sub-standard, etc. Always be mindful of where you stand and work. If a ladder is to be used, there should always be someone at the foot of the ladder to insure that it does not slide or move while another is ascending or descending. The ladder should be extended 4' above the roof line to allow a handhold while mounting the ladder. Never allow more than one person on a ladder at any time, or exceed the weight capability of the ladder.
- 5) Never remove safety equipment from power tools. These tools belong to Tree of Life Ministry and must be maintained with all proper safety features intact. It is the responsibility of the Tree of Life staff to remove from service any potentially unsafe equipment. Please report any tool that has been dropped, broken, that has failed to operate, or may have some unsafe feature.
- 6) If there are any questions about safety issues, you must contact any staff member of Tree of Life Ministry. It is our responsibility to assess that worksites are reasonably safe areas for your labors.
- 7) Please wear appropriate clothing. Safety also involves protection from the sun and other weather conditions. Immediately report all accidents, injuries or incidents to a Tree of Life staff member.
- 8) Please observe correct lifting posture especially while working in the co-op. Use dollies, carts, gloves, etc. when moving boxes or other items if at all possible. Wash hands frequently to prevent illness.

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Use the back of this sheet if necessary.